



Faculty of Physical
Culture

DEAN'S DIRECTIVE

16/1-SD

**Study in the Doctoral Study Programme
in Kinanthropology
at Faculty of Physical Culture
Palacký University Olomouc**

- Contents:** The following directive regular the doctoral study programme in Kinanthropology at Faculty of Physical Culture Palacký University Olomouc.
- Written by:** Vice-Dean for Science and Research
Vice-Dean for International Relations and Information Technologies
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Heads of Departments KAS, KAT, KFA, KPK, KRL, KSK, IZS, ACB,
doctoral study programme Supervisors.

Study in the Doctoral Study Programme in Kinanthropology at Faculty of Physical Culture Palacký University Olomouc

Article 1 Introduction

This Directive is based on the Study and Examination Code of Palacký University in Olomouc as of 9th July 2013 and subsequent PU standards: (a) B3-16/4-SR: Electronic records of students, participants, the course and results of education at Palacký University Olomouc; (b) B3-11/8-SR: Study organisation within the credit system at Palacký University in Olomouc.

Standard period of study in the doctoral study programme (hereinafter referred to as DSP) in Kinanthropology valid from 1st September 2009 is 4 (four) years.

Article 2 Credit System

1. The study is delivered, in compliance with DSP Kinanthropology Accreditation (see MEYS Decree as of 16th July 2009, Ref. No. 14 764/2009-30/1), through a credit system.
2. The credit system at Palacký University Olomouc (hereinafter referred to as PU) is compatible with the European Credit Transfer System (hereinafter referred to as „ECTS”) and creates conditions for transparency and external standardization of the content, organisation and results of education both at PU and during inter-university student mobility.
3. The process of determining the number of credits of a subject is based on quantity-based student load, where 25–30 hours of a student's work corresponds with 1 credit, and quality-based study outcomes defined by the extent and demands of acquired knowledge and skills.
4. Minimum credit requirements for fulfilling the study plan:
 - Upon completion of the 1st year – 50 credits,
 - Upon completion of the 2nd year – 100 credits,
 - Upon completion of the 3rd year – 150 credits,
 - The State Doctoral Examination can be applied for upon acquiring 240 credits and completion of all required compulsory and core elective subjects.

Article 3 Development of Individual Study Plan

1. An individual study plan (hereinafter referred to as ISP) within the doctoral study shall be proposed no later than 31st October in the 1st year of study and de-

tailed on a yearly basis by the Supervisor together with the student in the doctoral study (Appendix Appendix 1 – Individual Study Plan DSP Kinanthropology, Appendix 2 – Evaluation of Study Results DSP Kinanthropology).

2. An ISP within the doctoral study and any amendments thereof shall be approved by the Subject Area Board no later than 31st December.
 - a) An ISP within the doctoral study shall specify the following:
 - Timeline and content succession of study activities, forms of study of these study activities and the methods of evaluating the study outcomes of the respective doctoral student (particularly oral exam, written report, conference attendance certificate) in compliance with the study programme;
 - General outline of the field of scientific research or creative activity of the respective doctoral student in the area of research and development; the general outline shall provide for the basis of the dissertation.
 - b) Within an ISP, one lecturer can guarantee only one subject for one student among core elective subjects.
 - c) Kinanthropology subjects must comprise at least 2/3 of all optional subjects (i.e. 4 subjects). Lecturers from other faculties can guarantee up to 1/3 of subjects (i.e. 2 subjects).

Article 4 DSP Kinanthropology Study Programme

1. The subjects offered in DSP Kinanthropology have the following subject status:
 - a) Compulsory subjects (A category) are necessary for completing the study program;
 - b) Core elective subjects (B category) with a specified number of credits that must be, within this subject category, earned by a student during the course of study or a stage thereof;
 - c) Selective subjects (C category). Student can receive maximum of 20 credits (Article 4, Section 6).
2. **Compulsory subjects – Category A** (110 credits) of DSP Kinanthropology are the following:
 - a) Philosophy of Science – examination (10 credits);
 - b) Methodology of Scientific Work – examination (10 credits);
 - c) English Language – board examination (10 credits);

- d) Dissertation 1 – board examination (20 credits);
- e) Article in a journal indexed in renowned world Web of Science (WoS) database of the Clarivate Analytics Company (formerly Thomson Reuters) – Science Citation Index Expanded (SCIE) and Social Sciences Citation Index (SSCI) or the Scopus database [1] (30 credits).
- f) Dissertation 2 – board examination (30 credits).
3. The following compulsory subjects: Philosophy of Science, Methodology of Scientific Work; English Language and Dissertation 1 must be enrolled in by the students in the 1st year of study.
4. For the following compulsory subjects: Philosophy of Science and Methodology of Scientific Work only one enrolment is permitted (i.e. each student must complete these subjects in the first year of study).
5. **Core elective subjects – Category B** (110 credits) of DSP Kinanthropology are available in the following categories:
- a) Study activities (40 credits to complete)*
- Students choose 6 subjects into ISP from the list of elective DSP subjects at Faculty of Faculty Physical Activity Palacký University Olomouc (hereinafter referred to as FPC PU);
 - The following subjects also belong to the student activities category: 10-day Foreign study stay 1 (5 credits), 20-day Foreign study stay 2 (10 credits); 5-day Study stay in the Czech Republic (2 credits)
- b) Research activities (30 credits to complete)*
- Active participation in a scientific conference with nation-wide involvement [1–4] (4 credits);
 - Active participation in a scientific conference with international involvement [1–4] (6 credits);
 - Involvement in a research project in the Czech Republic [1–4] (8 credits);
 - Involvement in an international research project [1–4] (15 credits).
- c) Publication activities (30 credits to complete)*
- Peer reviewed article outside the List of peer-reviewed non-impacted journals issued in the Czech Republic [1–4] (5 credits);
 - Peer reviewed article in the Czech language from the List of peer-reviewed non-impacted journals issued in the Czech Republic [1–4] (10 credits);
 - Peer reviewed article in a world foreign language from the List of peer-reviewed non-impacted journals issued in the Czech Republic [1–4] (20 credits);
 - Article in a journal indexed in the Web of Science (WoS) database of the Clarivate Analytics Company (formerly Thomson Reuters) – Science Citation Index Expanded (SCIE) and Social Sciences Citation Index (SSCI) or the Scopus database [2] (30 credits).
- d) Academic activities (10 credits to complete)*
- Lecturing [1–3] (5 credits);
 - Supervising a Bachelor Thesis [1–3] (5 credits);
 - Other academic/organisation activities [1–3] (5 credits).
6. In terms of optional subjects – Category C DSP Kinanthropology a students can obtain a maximum of 20 credits in subjects in the categories mentioned above (Article 4, Section 5, a–d), with the following limitation:
- Maximum of 10 credits in study activities;
 - Maximum of 10 credits in research activities;
 - Maximum of 10 credits in publication activities;
 - Maximum of 20 credits in academic activities.

Article 5

Evaluation of Doctoral Study Results

1. Study evaluation shall be performed by the Subject Area Board based on a report submitted by the Supervisor using the Evaluation of Study Results form on (Appendix 2) a yearly basis no later than 31st October in compliance with the Palacký University timeline.
2. Passing required examinations shall be recorded in the student's record book and also into the STAG information system by entering "Passed".
3. A part of the student's record book (including a record in the STAG information system) is a Supervisor-confirmed record of meeting further specified requirements.

Article 6

State Doctoral Examination

1. During the State Doctoral Examination, the doctoral student shall demonstrate his/her expert and theoretical knowledge in the given field of study, including the knowledge of the basic research methods, ability to master new scientific information, assess it and apply it in a creative way. The requirements are based on the ISP of the DSP student.
2. The State Doctoral Examination consists of five parts. A mandatory part of the State Doctoral Examination is an exam in methodology of scientific work. The remaining four parts of the State Doctoral Examination are defined by the DSP Subject Area Board based on the student's ISP and scientific focus of the dissertation.
3. Only professors, associate professors, renowned experts approved to this end by the Scientific Board FPC PU and experts appointed by the Ministry of Education of the Czech Republic may examine doctoral students during the State Doctoral Examination.
4. The State Doctoral Examination Board shall consist of a Chairperson, Vice-Chairperson and three other members who are examiners appointed by the DSP Subject Area Board. At least one member of the Examination Board shall be a person other than an academic staff member employed by Palacký University.

Article 7 Dissertation

1. The dissertation is a comprehensive paper covering published results of the doctoral student's scientific and creative work or results accepted for publication. By means of the dissertation each student of the doctoral study demonstrates the ability to work independently on a scientific topic in a creative way. The dissertation may be written in Czech, Slovak or English.
2. The requirements for the dissertation are specified in detail in the following publication: Frömel, K. (2002). *Kompendium psaní a publikování v kina-tropologii*. Olomouc: Palacký University (or any new editions of the compendium).

Citation of resources in the text and the form of the list of references in the dissertation must be in accordance with the applicable version of APA Style® described in the Publication Manual of the American Psychological Association.

3. In addition to a monographic concept, the dissertation may be a summary of results of the student's scientific and creative work published in scientific journals.

This type of dissertation shall have the following structure:

- The first part shall include theoretical background, overview of the current state of the issue and objectives of the research.
- The second part shall include the complete papers as they were published including the front page, numbering and other graphical features of the journal (usually a PDF fulltext of the paper plus the front page of the journal).
- The third part shall include a summary discussion, conclusions, contribution for theory, research and/or practice, and a summary (i.e. extended abstract). This part shall summarize the findings published in all papers.
- The total recommended length of the first and third part is 35 to 50 pages. The list of references at the end of the third part shall include references only to resources used in the first and third part.

Requirements for papers included in the second part of the dissertation:

- The collection of published papers must be a coherent unit in terms of the research problem and objectives. The coherence of the collection of papers must be demonstrated in the first and third part of the dissertation.
- The published papers shall contain original results.
- Minimum number of papers: three papers in a journal listed in the Web of Science (WoS) database of the Clarivate Analytics Company (formerly Thomson Reuters) [Science Citation Index Expanded (SCIE) and Social Sciences Citation Index (SSCI)] and one paper listed in the Scopus da-

tabase, or two papers in a journal listed in the Web of Science (WoS) database of the Clarivate Analytics Company (formerly Thomson Reuters) [Science Citation Index Expanded (SCIE) and Social Sciences Citation Index (SSCI)] and three papers in a journal listed in the Scopus database.

- The doctoral degree student shall be the main author of all papers. The papers shall be written in Czech, Slovak or English.
 - The dissertation shall include papers already published or published „ahead of print“.
 - Provided that the author of the dissertation does not own the copyright for the paper, an appendix to the dissertation must be provided with a written consent of the copyright holder (usually the journal publisher) with a fulltext of the paper in the dissertation.
4. A presentation of the dissertation is used to inform the scientific public of the main results of the dissertation. The presentation shall briefly mention the content of the dissertation, usually in the following structure:
 - Title page;
 - Basic information about the dissertation (Field of Study; Title; Author; Supervisor; Lecturing Department; Opponents including their Departments; Chairperson of the Dissertation Board);
 - Table of Contents;
 - Introduction;
 - Review of Findings;
 - Aims and Hypotheses;
 - Methodology;
 - Results;
 - Discussion;
 - Conclusions;
 - Summary in English;
 - List of References.

The presentation of the dissertation shall contain a complete list of the author's publications.

5. The dissertation shall be reviewed by a minimum of two external reviewers appointed by the Chairperson of the Subject Area Board. The reviewers may vote in the Dissertation Defence Board if appointed to the Board by the Dean. Only a professor, an associate professor, or a renowned expert in the field may serve as an external reviewer. One of the external reviewers shall be a person other than an academic staff member employed by Palacký University.
6. The Dissertation Defence Board shall consist of a minimum of five members. The Board shall consist of the Chairperson, Vice-Chairperson and other academic and scientific staff of the Faculty, other universities and scientific centres, or other renowned professional experts appointed to the Board by the Scientific Board of Palacký University. A minimum of two members of the Dissertation Defence Board shall be persons other than academic staff members employed by Palacký University.

Article 8

Application form for the State Doctoral Examination on Dissertation Defence

1. The State Doctoral Examination and the Dissertation Defence are usually held on the same day.
2. The students of the doctoral study programme shall apply for the State Doctoral Examination and Dissertation Defence using the required form (Appendix 3) upon meeting all study requirements specified in their ISP. The application shall be provided with the supervisor's statement and submitted to the Dean through the Department of Science and Research. Enclosed to the application shall be the supervisor's statement as to the dissertation meeting all requirements for the defence. The application shall also include the following:
 - Four copies of the dissertation,
 - Presentation of the dissertation, the number of copies shall be specified by the DSP Subject Area Board,
 - Completed form Student Information DSP Kinanthropology (Appendix 4),
 - Completed form Overview of Publication and Research Activities DSP Kinanthropology (Appendix 5).
3. The Department of Science and Research shall check the student's factual requirements and formal requirements as set out in the Application form for the State Doctoral Examination and Dissertation Defence. The Application shall then be submitted to the Dean who shall, upon recommendation of the DSP Subject Area Board, appoint the State Doctoral Examination and Dissertation Defence Board. The supervisor must not be a member of the Board; however, he/she shall be obliged to participate in the State Doctoral Examination and Dissertation Defence.
4. Based on the recommendation of the DSP Subject Area Board concerning the structure and topics

for the State Doctoral Examination and Dissertation Defence, the Dean shall decide on holding the State Doctoral Examination and Dissertation Defence.

5. The Dean's decision shall be, within 30 days of submitting the application, communicated to the Chairperson of the DSP Subject Area Board, supervisor and the doctoral degree student.

Article 9

Proper Completion of Doctoral Study

1. A student of the doctoral study who has passed the State Doctoral Examination and defended the dissertation shall be considered a graduate in the doctoral study programme. Upon request the Faculty shall produce a Certificate of Completion.
2. All graduates in the doctoral study programme in Kinanthropology shall receive from PU a University Diploma and a Diploma Supplement specifying the name and surname, name of the doctoral study programme, name of the field of study and awarded degree. The University Diploma shall be given to the graduates during a ceremonial graduation. The University Diploma shall be signed by the Dean and the Rector.
3. The day of proper completion of the doctoral study shall be the day of the successful defence of the dissertation.

Article 10

Final Provisions

1. This Directive shall repeal Dean's Directive No. 12/2011 Study in DSP Kinanthropology at FPC PU as of 12 December 2011.
2. This Dean's Directive shall come into force on the date of signing by the Dean of FPC PU, and become effective on the date of its publication on the official notice board of FPC PU, i.e. on the second day of coming into force.

In Olomouc, date 27th June 2016

doc. PhDr. Zbyněk Svozil, Ph.D. v. r.
Dean of FPC PU

Appendices

Appendix 1 – Individual Study Plan

Appendix 2 – Evaluation of Study Results

Appendix 3 – Application for the State Doctoral Examination and Dissertation Defence

Appendix 4 – Student Information

Appendix 5 – Overview of Publication and Research Activities